

ARCHDIOCESE OF SEATTLE

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Date: April 8, 2018

To: Pastors, Priest Administrators, Parochial Vicars, and Pastoral Assistants for Administration

From: Frank Feeman

Subject: Priests' Tax Equity Reimbursement forms and instructions

Please find attached to this e mail the instructions and forms for processing tax equity payments for Priests. These payments should be processed in July of 2018 and will be based on each Priest's federal income tax filings for the year ended December 31, 2017.

I would like to point out the following:

1. The form has been simplified to eliminate the extra lines for food and car allowances on the first sheet—the "Detail" tab. Food and Car allowances should already be included in gross taxable wages from Box 1 of the Priest's form W-2.
2. The "Request" is linked to the "Detail" form and should populate once the "Detail" sheet is completed. There is one exception—the amount of the food allowance will need to be entered in the "Request" form in Cell B-6.
3. As a result of recent tax legislation reducing individual income tax rates, the marginal income tax rate used to compute the tax equity payment has been reduced from 15% to 12%.

Thanks to all of you for your service to our Church. If you have questions please contact me at (206) 382-4588 or frank.feeman@seattlearch.org (until June 30, 2018); Scott Bader at (206) 382-4585 or scott.bader@seattlearch.org; or Sarah Diama at (206) 382-4845 or sarah.diama@seattlearch.org (after June 30, 2018).

Sincerely yours in Christ,

A handwritten signature in cursive script that reads "Frank Feeman". The signature is written in black ink and is positioned above the printed name.

Frank Feeman

Chief Financial Officer